

RESOURCE, RISK & ESTATES (POLICE) COMMITTEE
Tuesday, 4 May 2021

Minutes of the virtual meeting of the Resource, Risk & Estates (Police) Committee
held on Tuesday, 4 May 2021 at 10.30am

Present

Members:

Alderman Timothy Hailes (Chair)
Deputy James Thomson (Deputy Chairman)
Deputy Keith Bottomley
Tijs Broeke
Helen Fentimen
Jamie Ingham-Clark
Andrew Lentin
Graham Packham
Dawn Wright

Officers:

Simon Latham	- Town Clerk's Department
Antoinette Duhaney	- Town Clerk's Department
Richard Holt	- Town Clerk's Department
Alistair Cook	- Chamberlain's Department
Matt Lock	- Chamberlain's Department
Bukola Soyombo	- Chamberlain's Department

City of London Police

Alistair Sutherland	- Assistant Commissioner
Paul Adams	- City of London Police
Kevin Kilburn	- City of London Police
Stuart Phoenix	- City of London Police
Oliver Shaw	- City of London Police
Michael Edelstein	- City of London Police
Hayley Williams	- City of London Police

1. APOLOGIES

There were no apologies.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. TERMS OF REFERENCE

The Terms of Reference were presented to the Committee for information.

In receiving the terms of Reference, the Chairman recommended that the Committee should focus on:

- Underspend from 2020/21 and balancing the budget for 2021/22.
- Flagging key challenges and identifying funding to meet these challenges.
- Creating a clear, transparent, concise and credible plan to deliver key strategic priorities through effective collaboration between the CoLP, Chamberlain's and City Surveyor's Officers.
- Addressing accommodation challenges and developing effective dialogue with the Corporate Assets Sub Committee.

RESOLVED – That the Committee's Terms of Reference be noted.

4. **INTERNAL AUDIT UPDATE REPORT**

The Committee considered a report of the Chamberlain regarding the Internal Annual Audit Opinion regarding the CoLP.

Members were pleased to hear that the most recent Internal Audit Opinion was that the CoLP had effective control measures in place to deliver its objectives.

In considering the report, Members made the following points:

- Members were pleased to see progress being made and requested further narrative in future reports on limitations and obstacles.
- Although helpful, the workforce planning and financial information needed more detail to tell the "complete story."
- What were the likely timescales for completion of the outstanding actions listed in para 6 (page 3 of the supplementary agenda pack)

The Committee Chair emphasised the need for audit activities to be informed by corporate plan priorities taking into account funding levels.

In response to questions and comments from Members, Officers stated that the outstanding recommendations listed in para 6 Front Desk Audit- hinged around CoLP recruiting for audit around front desk property. It was noted that capacity in this area was being managed under the Transform Programme and would remain until all recommendations for the Transform Programme had been implemented. CoLP was working jointly with the Internal Audit Team and going forward, this collaborative working would be strengthened.

RESOLVED – That the report be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was one item of business set out in 6a below.

6.1 **Draft Police Authority Board Risk Register**

The Committee considered a report of the Police Authority Chief Executive flagging key risks for the CoLP from the Authority's perspective.

In considering the report, Members requested confirmation that the CoLP Risk Register was aligned with the Police Authority Board (PAB) Register and a request was also made for the column headings of the register to be carried over to each page. The Force Head of Governance and Risk Assurance responded to say he had not had sight of the PAB Register previously but confirmed that he would work with the Police Authority Team to ensure that the Registers were aligned.

Members were concerned that the Authority's register had not been presented on the standard City of London Corporation risk template and timelines and targets were not included. This information was needed to ensure that the Authority was able to manage and mitigate risk in a timely manner.

In response to observations from Members, Officers gave assurances that the CoLP Risk Register would be cross referenced with the PAB Register to ensure full alignment and the Authority's Register would be reformatted to take into account the views of Members. Going forward, on future agendas this item would be placed alongside the CoLP Risk Register so that the items were considered consecutively to provide context.

RESOLVED –

1. That the report be noted.
2. That in the light of observations from Members, the CoLP Risk Register is cross referenced with the PAB Register to ensure full alignment and the Authority's Register would be reformatted to take into account the views of Members.
3. For future agendas this item is placed alongside the CoLP Risk Register so that these items can be considered consecutively.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the remaining items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

8. **TRANSFORM PROGRAMME: PROGRESS UPDATE**

The Committee considered a report of the Police Commissioner providing an update on the force's Transformational Change Programme.

9. **CITY OF LONDON POLICE WORKFORCE PLAN UPDATE**

The Committee considered a report of the Police Commissioner providing information to supplement the Workforce Plan update.

10. **CITY OF LONDON POLICE RISK REGISTER**

The Committee considered a report of the Police Commissioner providing an update on current risks for the CoLP.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no non-public questions.

12. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of non-public business.

12.1 **Chartered Institute of Public Finance & Accountancy (CIPFA)
Finance Review Improvement Plan Update**

The Committee considered a report of the Police Commissioner providing an update on implementation of Financial Management Capability Review recommendations.

The meeting ended at 12.01 pm

Chairman

**Contact Officer: Polly Dunn
Polly.Dunn@cityoflondon.gov.uk**